

## **PARKS & RECREATION DIRECTOR**

**\$91,300 - \$121,900**

*Plus Excellent Benefits*

*Apply by*

**February 16, 2020**

*(First Review, Open Until Filled)*

***PROTHMAN***



## WHY APPLY?



Located in the heart of the Rocky Mountains in central western Colorado, the City of Gunnison is known for its stunningly beautiful landscapes and some of the most amazing outdoor recreational opportunities you can find. Gunnison boasts that the sun shines almost every day and that the Taylor and Gunnison Rivers have some of the best trout fishing waters in the Rockies.

Gunnison is poised for exciting change with a significant new plan for an annexation, new investment in Western State Colorado University, increased vibrancy in Main Street, new entrepreneurs, while still maintaining its western heritage.

The community prides itself on its vibrant energy, natural beauty, and many parks. The City of Gunnison offers the right candidate an outstanding opportunity to work with an excellent staff in a dynamic organization. If you possess strong interpersonal and leadership skills and enjoy challenges, this is the right position for you!

## THE REGION

Located within Gunnison County, the “unspoiled heart of Colorado”, the City of Gunnison is surrounded by the 1.6 million-acre Gunnison National Forest. The area encompasses some of the wildest and most beautiful terrain in the world, including Colorado’s largest body of water, Blue Mesa Reservoir, as well as Black Canyon National Park, Curecanti National Recreation Area, and 2,000 miles of trout streams.



The City of Gunnison has a population of about 6,300 residents and covers just under 5 square miles. Located in the Rocky Mountains at 7,700 feet above sea level, Gunnison enjoys warm summers and cold winters with moderate snowfall.

The economic base is primarily tourism, followed by education, ranching, and natural resource extraction. Gunnison is rich with mineral deposits and grazing lands and ranching still plays a prominent role in the economy, lifestyle and character of Gunnison County. The Elk Mountains dominate the area, topping out at 14,000 feet with the peaks that form the Continental Divide. Crested Butte Ski Area opened in 1963, making Gunnison a destination for snowboarders and downhill skiers looking for a world-class ski experience and challenging slopes. The area offers some of the best cross-country skiing, dog sledding, snowshoeing and snowmobiling in the winter, and epic mountain biking, horseback riding, boating, fishing, hunting, rafting, kayaking, hiking and camping the rest of the year. Additionally, the City owns a 465-acre working ranch with developed trails and operates a 45,000 square foot Community Center facility with an indoor aquatics area and climbing wall along with other recreation facilities.

Gunnison is home to Western State Colorado University, one of the state’s top four-year fully accredited undergraduate institutions. Gunnison-Crested Butte Regional Airport serves the valley with both commercial airline and general aviation flights. Gunnison Valley Rural Transportation Authority operates bus service between Gunnison and Crested Butte serving Western State Colorado University and Crested Butte Mountain Resort. Bus service to Denver from the Gunnison Valley is also available.

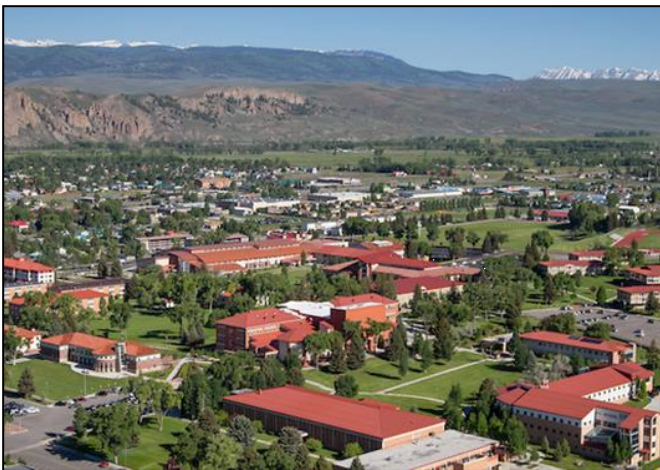
## THE CITY

The City of Gunnison is organized under the Council-Manager form of government. The five-member City Council is responsible for the legislative function of the municipality, while the City Manager’s role is to implement the policies and course that has been established by the Council. Gunnison is a Colorado home rule municipality and has adopted a home rule charter that acts as the City’s basic governing document over local issues, though State law continues to prevail over statewide concerns. The City operates on a 2020 budget of \$28,586,444 with 114.85 FTEs.

City departments include: Administration, City Clerk and Municipal Court, Community Development, Police/Dispatch, Finance/Human Resources, Information Technology, Parks & Recreation, and Public Works. The City also provides water, sewer, trash removal and electrical services which are operated as an enterprise fund in the Public Work Department. The city electrical utility has the lowest residential and commercial rates in the state, and water and sewer service rates are very reasonable. Additionally, the city holds abundant senior water rights to support anticipated future development demands.

## THE DEPARTMENT

The City of Gunnison has established an impressive Parks and Recreation System over many years that today provides programming for all ages and hosts many special community events throughout the year. City park facilities are superb and offer an incredible 110 acres of park land per 1000 people. The department owns and operates twelve parks sites and recreation facilities including a Community Center and Jorgensen Park; a multiuse complex with an indoor ice rink, numerous ball field, and skate-board facility. Hartman Rocks, located approximately two miles south of the City, includes base area trail head facilities and an 8,300-acre recreation area managed by the Bureau of Land Management. The department is currently developing a non-motorized urban trail system which will link local schools, the Western State Colorado University campus, and retail areas within the City. An 11-mile outer loop will also provide connectivity to Hartman Rocks, the city ranch, and the urban core. The Parks and Recreation Department operates on a 2020 total budget of \$5,542,031 and is comprised of 32.84 FTEs.



## THE POSITION

Working under the general direction of the City Manager, Gunnison's Parks and Recreation Director is responsible for the operations and personnel of all City parks, Cranor Hill Ski Area, the Ice Rink, and recreation buildings and facilities. The Director oversees the development and administration of a wide range of recreational programs and activities and facilitates the development of strategy and policy in collaboration with the City Manager and other City departments.

The full job description for this position can be found at [www.prothman.com](http://www.prothman.com) under the "Parks & Recreation Director - City of Gunnison, CO" open recruitment, or by clicking [here](#).

## IDEAL CANDIDATE

### Education and Experience:

Graduation from an accredited college or university with a degree in Public Administration, Recreation, Parks and Recreation Administration, Leisure Service or other related field, and ten (10) or more years of progressively responsible related experience in parks, recreation, community service, and finance, with at least five (5) years of supervisory experience is required, however any equivalent combination of education, experience, and training that provides the required knowledge, skills, and abilities will be considered. The selected candidate must be able to obtain a Colorado driver's license. A current certificate in First Aid and CPR must be held or obtained within 60 days of hire and maintained throughout employment. As well, required NIMS certifications must be obtained within 60 days.

### Necessary Knowledge, Skills and Abilities:

- Thorough knowledge of the principles and practices of modern parks and recreation programs; thorough knowledge of the equipment and facilities required in a comprehensive park and recreation program; extensive knowledge of the principles and practices of maintenance, construction, and use of public buildings and park facilities; considerable knowledge of community recreation needs and resources.
- Ability to plan, organize, coordinate and implement a comprehensive community park and recreation program; ability to coordinate, analyze, and utilize a variety of reports and records.

- Knowledge of the principles, practices and procedures of public administration as applied in a large organization.
- Skill in conflict resolution and negotiation.
- Skill in effective, clear, and persuasive verbal and written communications individuals and groups.
- Ability to negotiate and administer contracts with outside vendors and service providers.
- Ability to provide leadership, counsel, motivation and constructive performance reviews to department personnel at all levels, securing their respective commitments to the Department's goals.
- Skill in resolving conflicts and gaining cooperation among competing interest groups.
- Skill in identifying, implementing, and refining the Department's organizational structure to generate desired results as efficiently as possible.
- Ability to listen to, read, understand and communicate the English language so that others can understand. This must be done both orally and in writing, at the level appropriate for the position held.
- Ability to identify the Department's future direction in response to changing community needs, and to develop, implement, and monitor appropriate plans, schedules, and action steps.
- Ability to develop and maintain productive relationships with elected officials, business leaders, advisory boards, the news media, and the general public.
- An understanding of the City's political environment and sensitivities, and the ability to function effectively within that environment.

Candidates may possess any combination of relevant education and experience that demonstrates their ability to perform the essential duties and responsibilities.

### COMPENSATION & BENEFITS

- **\$91,300 - \$121,900 DOQ**
- 75% Employer / 25% Employee Medical, dental, and vision coverage
- Employee Assistance Program
- Mandatory 401 Plan with 5% Employer match
- 457 Plan through CCOERA and ICMA
- Vacation and Sick Leave accrued based on length of service
- 12 paid holidays
- Supplemental Life and AD&D Insurance
- Other additional Voluntary Insurance programs
- Wellness Program including free employee membership to the Community Center
- Hundreds of available planned surgeries with no cost of coinsurance and/or deductible for employees
- 100% paid dental for children under age 13.

**Please visit:**  
**[www.gunnisonco.gov](http://www.gunnisonco.gov)**



The City of Gunnison is an Equal Opportunity Employer. All qualified candidates are strongly encouraged to apply by **February 16, 2020** (first review, open until filled). Applications, supplemental questions, resumes and cover letters will only be accepted electronically. Applications will only be accepted electronically. To **apply online**, go to **[www.prothman.com](http://www.prothman.com)** and click on "**Open Recruitments**" followed by "**Parks & Recreation Director – City of Gunnison, CO**" and follow the directions provided, or please [click here](#).

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**[www.prothman.com](http://www.prothman.com)**

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